

**RICHLAND COUNTY LAW ENFORCEMENT AND JUDICIARY COMMITTEE  
MEETING  
Friday, November 12, 2021**

The Richland County Board of Supervisors Law Enforcement and Judiciary Committee met on Friday, November 12, 2021 at 8:30am in the County Board Room of the Richland County Court House in Richland Center, Wisconsin.

Committee members present at the meeting were: Committee Chair Melissa Luck and Committee members Kerry Severson, and Chad Cosgrove. Present from the Richland County Sheriff's Department were Chief Deputy Aaron Wallace, and Amber Muckler. Also present for the meeting or a portion of the meeting was Richland County Clerk of Circuit Court Stacy Kleist, DA Jennifer Harper, Jenifer Laue, Barb Scott, and Clinton Langreck.

**Agenda Item #1: Call to Order:** Committee Chair Luck called the meeting to order at 8:30am.

**Agenda Item #2: Read and Approve Notice of Posting for November 12, 2021 LEJC Meeting:** Committee Chair Luck confirmed that the meeting was properly posted. Upon receiving confirmation Luck declared meeting properly posted.

**Agenda Item #3: Read and Approve the Agenda for November 12, 2021 Meeting:** Motioned by Chad Cosgrove to approve the agenda. 2<sup>nd</sup> to this motion by Kerry Severson. Motion passed.

**Agenda Item #4: Read and Approve Minutes of the October 8, 2021 LEJC Meeting:** Motion by Kerry Severson to approve the minutes as printed. 2<sup>nd</sup> to this motion by Chad Cosgrove. Motion passed, minutes accepted.

**Agenda Item #5: Partners for Prevention Coalition resolution approval:** delayed for this meeting, will be on the agenda for December.

**Agenda Item #6: Coroner Updates:** no update for this meeting.

**Agenda Item #7: Clerk of Court Update:** Clerk of Court Kleist went over her reports with the committee members. Discussion on what to expect with the retirement of the judge coming in 2022, and an increase in revenues for 2021.

**Agenda Item #8: Probate Updates:** Jenifer Laue discussed the retirement for the judge in the upcoming year and how the court schedule is very full for the remainder of 2021. Probate has done interviews with her department and a choice will be made in the next week.

**Agenda Item #9: District Attorney Updates:** DA Harper was not available for this meeting.

**Agenda Item #10: Approve monthly invoices and other Sheriff's**

**Department reports:** Chief Deputy Wallace went over the invoices for the month and other sheriff's reports. The invoices are higher this month, most of this cost is coming from Fund 75 and 92. Motion to approve paying the monthly invoices made by Chad Cosgrove, second to this motion made by Kerry Severson. Motion approved.

**Agenda Item #11: Humane Officer stray animal review/updates:**

Investigator Toby Johnson went over the amount of animals picked up by the animal catcher for the last few months. Judy Elliott, the county animal catcher, is doing a renovation on her current housing facility regarding containment, and ventilation. Johnson stated there have been no issues as he's seen with any of Judy's pickups or containment of animals.

**Agenda Item #12: Ordinance approval regarding livestock running at**

**large:** Chief Deputy Wallace went over the ordinance with the committee members, there were no issues seen by the committee members. Wallace stated this should also be looked over by Corporation Counsel. Motion to approve this ordinance made by Kerry Severson, second to this motion by Chad Cosgrove. Motion approved. This ordinance will move forward to the county board.

**Agenda Item #13: Open bids and approval of jail locks maintenance**

**contract:** The department did receive 1 bid from the same company Pieper Power, with the same amount for the contract for the next 3 years. Motion to approve this contract bid made by Chad Cosgrove, second to this motion by Kerry Severson. Motion approved.

**Agenda Item #14: Stellar/Jail wiring project approval:**

Chief Deputy Wallace stated this item is no longer needed. The department will continue with our current phone system company and new wiring will not be needed.

**Agenda Item #15: Discuss possible date/time for jail inspection by LEJC**

**members:** Luck stated that after reading the state statues, she found that the LEJC committee should be holding their own inspection of the jail. Luck was wanting feedback from the other committee members to see if this is something that should be done. Wallace stated he would like to have the committee members go and look at the new Iowa county jail and then look at our current facility to see what needs to happen when the current jail needs to be improved. Luck will make some contacts to see if the annual inspection is sufficient or if the committee members should be conducting something independently. The committee members will set up a date to walk through the jail.

**Agenda Item #16: Sheriff funding ideas discussion:**

Wallace stated there will be additional funding from the Reliance video project, the jail has started a snack pak program through the jail which will bring additional revenue into the department as well.

**Agenda Item #17: Strategic planning committee request for input:**

Luck stated this is something the county is looking at as to how retain employees and get feedback as to what is needed from the county to grow in the future. There was a lot of discussion on the current health insurance versus going back to the state plan.

Motion by Luck to add a tactic for the jail needs of a new facility for Richland County, second to this motion by Chad Cosgrove. Motion approved. There was more discussion on options for a new jail facility and funding regarding this issue.

**Agenda Item #18: Radio Tower project updates:** Barb Scott received an email with an RFP draft. Scott stated the draft is a working document and there are a few things that need decisions. There was a request for a sub-committee for the RFP, but Scott feels the sub-committee is needed for when the RFP responses come back but she feels we don't need a sub-committee for writing the RFP. There is also a timeline in the RFP draft, Barb would like the committee to look at this draft RFP in December to give feedback on the document. Scott also stated the timeline in the draft is a 6 month and she wanted to make sure that timeline was sufficient to the committee or is this too long of a timeline. Administrator Langreck agreed with when a sub-committee may be needed and discussed the service debt levy regarding this project.

**Agenda Item #19: Mapping, Radio System & Squad Updates:** Wallace discussed the mileage report for the department. The 2 new squads are here and will be put in the work fleet shortly. There is also a backup K-9 squad that is kept on the fleet and really doesn't get many miles. No issues with mapping.

**Agenda Item #20: Future agenda items:** End of the year review of departmental budgets for the next agenda. Approval for future squad bids. Jail inspection by LEJC members.

**Agenda Item #21: Adjourn;** Motion by Kerry Severson to adjourn until the regular LEJC meeting on Friday, December 10, 2021 at 8:30am. Second to this motion by Chad Cosgrove. Motion passed, meeting adjourned.

Respectfully Submitted by Office Manager, Amber Muckler